



Release 7.2.4

General Release

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Please distribute to all Spectra users in your company.

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GENERAL ENHANCEMENTS

INCORRECT EMAIL ATTACHMENT

When generating any report and exporting to PDF, the Spectra.PDF file is opened to display the selected report detail. If the file is left open while additional reports are created and emailed, the attachment that is added to emails will be the report that was originally opened. This has been resolved and an error message will appear stating the Spectra.PDF file must be closed in order to proceed.

TERMINAL SERVER LICENSING

For terminal server installations it was determined that the licensing is not properly tracking logged on users. This unfortunately allowed for more users to be logged into Spectra on a terminal server than what the server was licensed for. The logging has been updated to prevent more users from being logged on than what the license allows for.

SYSTEM TASKS

BUDGETS – BUDGETS IMPORT FROM EXCEL

G/L accounts setup with a sub-account that has leading spaces generated an invalid account error when importing a budget from Excel. Budgets with G/L accounts where the sub-account has leading spaces no longer generates an error when importing.

SPECTRA UTILITIES – TABLE UTILITY – TBLBANKDEPOSITPRINT

The batch number is now being added to the tblBankDepositPrint table to assist with removing entries if a cash receipts posting crashes.

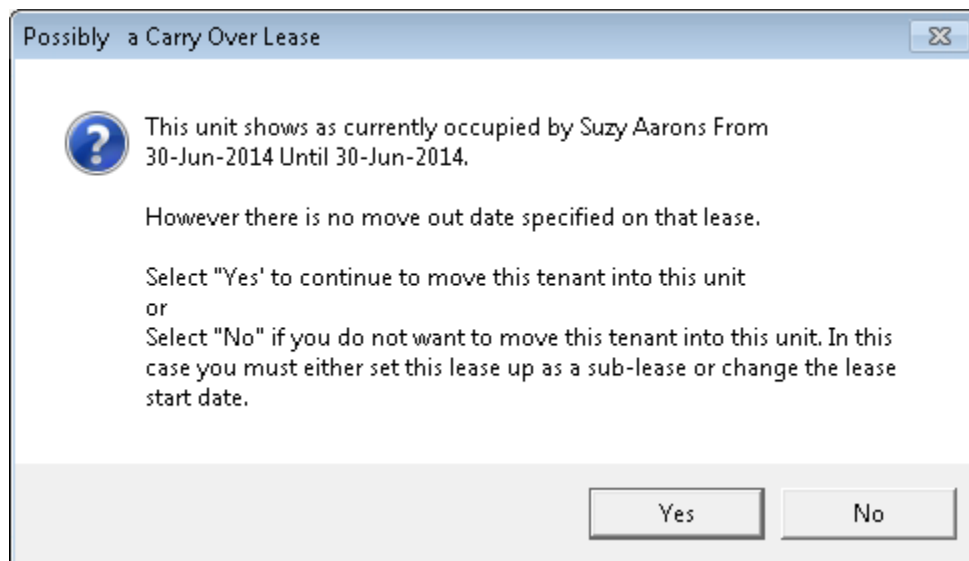
SPECTRA UTILITIES – SYSTEM ASSURANCE – SHOW MISAPPLIED A/R

Transactions that zero balanced for a lease and transactions that were flagged as history but the ARamount didn't equal the ARapplied did not show in this table. These transactions will now show when viewing Show Misapplied A/R.

FIND

TENANTS – LEASES

A warning message now appears if a lease is being created for a tenant where the building and unit the lease is being created for is currently occupied. The warning message identifies the current tenant and lease dates. Select **Yes** to continue to move the tenant into the unit or **No** to create a sub-lease or change the lease start date.



PROSPECTS – BACKGROUND SCREENING OVERRIDE

Overriding and approving a household using the ribbon menu items now changes the status to the appropriate approved status.

BANKS – BANK EDIT

The **Due To / Due From G/L Acct** field now validates the number entered. If the number entered is invalid, an error message will appear asking for a valid number to be entered. In prior versions, if an invalid number was entered, errors would occur when generating general ledger detail reports.

BUILDING

START A TASK

UTILITY BILLING – ENTER / PROCESS METER READINGS

For tax codes with a long description that is greater than 25 characters, an error would appear stating the value entered isn't valid for this field when entering meter readings. This error has been resolved and will no longer appear when entering meter readings if the tax code long description is greater than 25 characters.

Additionally, the Utility Billing Batch Listing report now includes a column for Taxes.

Batch # 8166		Posting Date: 01-Jul-2014		Utility Billing Batch Listing				23-Dec-15	
Service To Date: 30-Jun-2014		Due Date: 31-Jul-2014						Page 1	
Building ID	Unit ID	Service Address / Tenant	Meter ID	Utility	Current Reading	Previous Reading Date	Consumption Amount		Taxes
M103	0101	126 - 103rd Street Unit # 0101	0101	Gas	1300	1100 31-May-2014	106.48 \$81.69		\$8.17
M103	0102	126 - 103rd Street Unit # 0102	0102	Gas	1300	1100 31-May-2014	106.48 \$81.69		\$8.17
M103	0201	126 - 103rd Street Unit # 0201	0201	Gas	1300	1200 31-May-2014	53.24 \$48.53		\$4.85
M103	0202	126 - 103rd Street Unit # 0202	0202	Gas	1300	1100 31-May-2014	106.48 \$0.00		\$0.00
M103	0701	126 - 103rd Street Unit # 0701	0701	Gas	1300	1100 31-May-2014	106.48 \$81.69		\$8.17
Total:							\$293.60		
							479.16	\$29.36	
Total Billing:								\$322.96	

SELECT A REPORT

RENT REPORTS – CUSTOM (M TO Z) – RENT ROLL - MB

Updated the count of available parking spaces to report the number entered on the tenth custom field of a unit. Previously, the count of available spaces was determined by subtracting the number entered on the tenth custom field of a tenants lease from the number entered on the tenth custom field of the unit.

LEASE REPORTS – LEASE EXPIRATION – BEVERLY WILSHIRE

The Expiry Date column on the lease expirations report has been widened to prevent the date from being cutoff when printed or previewed.

BUILDING – RETAIL – SALES SPREAD – DETAIL

When previewing or printing the sales spread detail report a message stating “Error 2450 Spectra Property Management Software cannot find the referenced form frmReportSalesSpreadTenant” would appear. This has been corrected and the error will no longer appear.

FINANCIAL STATEMENTS – FINANCIAL STATEMENTS – FISCAL

The financial report “69 Actual and Budget Current Period and Year to Date with Variance and Explanation (\$ Only)” has been corrected to report the explanation on the report.

GENERAL LEDGER – G/L DETAIL EXPORT TO EXCEL

The G/L Detail Export to Excel report did not report all system generated entries due to incorrect data when saving the transactions to the database. This is resolved so system generated entries will now report on the G/L Detail Export to Excel report.

TENANT

START A TASK

NOTICES OF RENT INCREASES – ONTARIO

The notice of rent increase (N1) form now includes Other Space Charge amounts when reporting the amount rent will increase to and the amount of the rent increase.

SELECT A REPORT

TENANTS – CONTACT MASTER LIST – PARAMOUNT

When selecting a building where the Unit Type has not been set on a unit and then previewing the report, a message appeared stating “No data meets the selected criteria”. This is resolved so that the report will now display and the unit type will report as unknown.

MINNESOTA CRP FORM

The 2015 Minnesota CRP Form is now available.

TENANT INVOICES / STATEMENTS – PRINT INVOICES

When printing tenant invoices, statements, or ledgers and selecting the option to export to PDF, the border lines were missing from the printout. All printouts now print the border lines when selecting the option to export to PDF.

SUPPLIER

START A TASK

A/P YEAR END – IRS FORM 1099 PROCESSING

The 1099 form processing has been updated for 2015 and now allows for up to 40 characters for the Payer's Name, Recipient's Name, DBA, and Address fields. If more than 40 characters are entered a warning message will appear at the bottom of the display indicating which field exceeds 40 characters.

1099 Miscellaneous Income

PAYER'S name, street address, city, state, ZIP code Spectra Property Management Of The Valle 6850 Canby Avenue, Suite 105 C/O Jennife 6850 Canby Avenue, Suite 105 C/O Jennife 6850 Canby Avenue, Suite 105 C/O Jennife Reseda CA 91335 (616) 343-1300 PAYER'S Federal ID 17 State/Payer's State # 95-1234567 65-4565	Don't Print <input type="checkbox"/> Corrected <input type="checkbox"/> Void <input type="checkbox"/> 2nd TIN <input type="checkbox"/> FATCA <input type="checkbox"/>
RECIPIENT'S ID 123-45-6789 RECIPIENT'S Name Great West Heating Of The Valley of the Sun DBA 4567 Canby Avenue, Suite 105 C/O Jennifer Street Address (Including Apartment Number) 4567 Canby Avenue, Suite 105 C/O Jennifer City, State And ZIP Code Reseda CA 26689	1 Rent 0.00 2 Royalties 0.00 3 Other Income 0.00 4 Federal Income Tax Withheld 0.00 5 Fishing Boat Proceeds 0.00 6 Medical/Health Care Payments 0.00 7 Nonemployee Compensation 1000.00 8 Substitute Payment In Lieu Of Dividends or Interest 0.00 9 Payer Made Direct Sales of \$5000 or more of Consumer Product to a Buyer (Recipient) for Resale <input type="checkbox"/> 10 Crop Insurance Proceeds 0.00 13 Excess Golden Parachute Payments 0.00 14 Gross Proceeds Paid to an Attorney 0.00 15a Section 409A deferrals 0.00 16 State Income Tax Withheld 0.00 15b Section 409A Income 0.00 18 State Income 0.00

Recipient Name exceeds 40 characters. Recipient DBA exceeds 40 characters. Recipient Address exceeds 40 characters.

Additionally, once all 1099 information is updated, after creating the working tables for the MISC, Interest Income, or Dividend forms, a new option is available to **Create 1099 Export File**. Click the create 1099 export file button and select where to save the 1099 file in CSV format.

IRS Form 1099

IRS 1099 Processing

Supplier Review

MISC Forms	Interest Income Forms	Dividend Forms
Create Working Tables	Create Working Tables	Create Working Tables
List Duplicated TINs	List Duplicated TINs	List Duplicated TINs
Edit	Edit	Edit
Preview	Preview	Preview
Print	Print	Print
Create 1099 Export File	Create 1099 Export File	Create 1099 Export File
1096 Summary	1096 Summary	1096 Summary
	EIN Prefixes	

Finally, the **1096 Summary** now includes options to print the 1096 information using the existing report output format, which is just a summary, or to print the 1096 information using forms from Greatland, Office Depot, or Staples. Simply load the forms into the printer, select the correct output format for the forms, click OK, and when the preview opens click Print in the upper left-hand corner.

1096 Filer Information - Misc

Spectra Property Management		Output Format	
		<input checked="" type="radio"/> Report	
6850 Canby Avenue, Suite 105		<input type="radio"/> 1096 Form-Greatland	
		<input type="radio"/> 1096 Form-OfficeDepot	
		<input type="radio"/> 1096 Form-Staples	
Reseda	CA	91335	
Federal Identification Number			
State Identification Number			
Name of Person to Contact			
Email Address			
Telephone Number	(616) 343-1300		
Fax Number			
Box7: If this is your final return, check here	<input type="checkbox"/>		
		OK	
		Cancel	

BANKING

START A TASK

CHECKS - CANCEL / VOID CHECKS

When voiding a negative check number, all checks with that negative check number that were entered in the batch were voided. This is corrected so that only the selected check with the negative check number will be voided.

JOBS

SELECT A REPORT

PROJECT COST DETAIL REPORTS – PROJECT COST DETAIL – CLAREMONT

A new **Project Cost Detail – Claremont** report is now available. The Report Data Selection, Report Dating, Include on Report, and Reporting options are identical to the existing project cost detail Tonko and Chandler reports.

Project Cost Detail		Actuals as of December 15, 2015			15-Dec-2015		
		Summarize Phases and Sub Phases			Page 1		
		ORIGINAL			ACTUAL	VARIANCE	
		Original Estimate	Revisions	Revised Estimate	Total To Date	\$	%
Building	JC	John's Construction Company					
Job	GMD	Green Meadows Development					
Site Construction							
02-050	Lot	139,000.00	0.00	139,000.00	1,100.00	(137,900.00)	-99.21%
02-100	Plans and Architecture Drawings	5,050.00	0.00	5,050.00	0.00	(5,050.00)	-100.00%
02-200	Site Preparation	0.00	0.00	0.00	0.00	0.00	0.00%
02-450	Foundation and Load-bearing Elements	0.00	0.00	0.00	0.00	0.00	0.00%
02-500	Utility Services	0.00	20,000.00	20,000.00	0.00	(20,000.00)	-100.00%
Total Site Construction		144,050.00	20,000.00	164,050.00	1,100.00	(162,950.00)	-99.33%
Concrete							
03-100	Concrete Basement	88,700.00	0.00	88,700.00	1,500.00	(87,200.00)	-98.31%
03-200	Concrete Foundation	0.00	0.00	0.00	0.00	0.00	0.00%
03-400	Precast Concrete	0.00	0.00	0.00	0.00	0.00	0.00%
Total Concrete		88,700.00	0.00	88,700.00	1,500.00	(87,200.00)	-98.31%

LENDER LOAN REPORTS – SCHEDULE OF VALUES – CLAREMONT

A new Schedule of Values – Claremont report is now available. When generating the report, enter the Change Order Current Date Range from and to dates. Under the Reporting Options, select the source of scheduled values and select the Loan/Draw to report on. Select Preview Report or Print report at the top of the page to generate the report.

Report Data Selection 	Report Dating Change Order Current Date Range - From <input type="text" value="15-Dec-2015"/> To <input type="text" value="15-Dec-2015"/>
Include on Report 	Reporting Options Select Source of Scheduled Values <input type="text" value="Lender Categories / Original Estimate"/> Select Loan/Draw <input type="text" value="GMD02/30"/>

Schedule of Values							15-Dec-2015			
Builder Loan/Draw Number: GMD02/30							Page 1			
Building: JC (John's Construction Company) Job: GMD Green Meadows Development Phase: 002 Lot 2										
Item Number	Description of Work	Work Completed				Total Completed And Stored To Date	% Completed	Balance To Finish	Retention Amount	
		Scheduled Value	Previous Applications	This Application	Stored Materials					
0	No Category	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	
	Total No Category	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	
100	Mechanical	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	
	Total Mechanical	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	
210	2 Construction	50,000.00	0.00	0.00	0.00	0.00	0.00%	50,000.00	0.00	
	Total 2 Construction	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	
220	2 Concrete	36,500.00	0.00	0.00	0.00	0.00	0.00%	36,500.00	0.00	
	03-100 Concrete Basement	36,500.00	0.00	0.00	0.00	0.00	0.00%	36,500.00	0.00	
	Total 2 Concrete	36,500.00	0.00	0.00	0.00	0.00	0.00%	36,500.00	0.00	
240	2 Wood and Plastics	58,829.00	2,000.00	0.00	0.00	2,000.00	3.34%	57,800.00	200.00	
	06-100 Rough Carpentry	58,829.00	2,000.00	0.00	0.00	2,000.00	3.40%	56,829.00	200.00	
	Total 2 Wood and Plastics	58,829.00	2,000.00	0.00	0.00	2,000.00	3.40%	56,829.00	200.00	

EXTERNAL TOOLS

SPECTRAU MODULE

Tenant security deposits have been added to the tenant and lease queries in SpecwinU.

SPECTRA DATA TOOLS – COMPACT, BACKUP, & RESTORE (CBR)

In previous versions of the CBR, when the compact program has encountered an error, clicking the error report button always reported "no further information is available". This has been resolved and will now report the contents of the MSSysCompactErrors table.

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